

Fundraising Coordinator

Volunteer Opportunity: Fundraising Coordinator

Are you passionate about making a difference in your community? Do you have a knack for building relationships, organizing campaigns, and raising funds? If so, we have the perfect opportunity for you!

About Us

The United States Youth Forum (USYF) is a nonprofit organization dedicated to empowering historically marginalized and underserved young people to engage in youth-led civic initiatives. We strive to connect these underserved young individuals with their communities, encourage productive civic participation, and inspire them to create the changes they wish to see in the world, regardless of their race, political affiliation, gender, or socioeconomic status.

Role Description

As Fundraising Coordinator, you will play a key role in leading and supporting development efforts to sustain and grow our organization's impact. From managing donor outreach to helping align our budget with strategic goals, you'll help power the youth-led initiatives at the heart of our mission. This is a great opportunity for someone looking to build skills in nonprofit development, fundraising, grant applications, and campaign planning while contributing to a powerful cause. The role requires approximately 10–15 hours of work per week.

Responsibilities

- Lead the planning and execution of fundraising initiatives and campaigns
- Maintain organized records of donor outreach and giving history
- Apply for grants that are applicable to USYF
- Create clear, engaging materials to help team members support fundraising efforts
- Draft bi-weekly engagement newsletters for past donors and our email list
- Stay informed on trends in youth advocacy and nonprofit fundraising
- Adapt to evolving organizational priorities while maintaining quality and consistency in your work

***Please note: Responsibilities are subject to change according to strategic organization wide decisions; An ideal candidate for this role will be able to work through these changes and not compromise the quality of their work*

Qualifications

- Strong written and verbal communication skills
- Familiarity with (or willingness to learn) CRM platforms
- Self-starter with strong time management and organizational skills
- Ability to juggle multiple projects and meet deadlines
- A passion for youth empowerment, social justice, and systems change
- Ability to work independently and collaboratively in a remote setting

Benefits

- Gain valuable experience in philanthropic development, and nonprofit administration
- Take advantage of valuable networking opportunities with partners and players within the nonprofit sector
- Take advantage of USYF letters of recommendation or references to help apply for future jobs, internships, fellowships, etc (at the discretion of organization leadership)
- Be represented on our website and in our external communications
- Make a meaningful impact by supporting youth-led initiatives and advocacy efforts.
- Join a dynamic team of passionate individuals committed to making a difference in the community.
- Enjoy flexible scheduling and remote work options

How to Apply

If you're ready to join us in our mission to empower young people and create positive change, we'd love to hear from you! Please send a resume and brief cover letter outlining your interest in the position and relevant experience to operations@unitedstatesyouthforum.org.

Note: This is a volunteer position. While we are unable to offer monetary compensation at this time, we are committed to providing meaningful learning and growth opportunities for our volunteers.

Join us in making a difference! Together, we can create a brighter future for our community and beyond!

Digital and Social Media Assistant

Volunteer Opportunity: Digital and Social Media Assistant

Are you passionate about digital media and using your creativity to make a positive impact? Do you want to help shape powerful stories that drive change in communities? If so, the United States Youth Forum (USYF) has the perfect opportunity for you!

About Us

The United States Youth Forum (USYF) is a nonprofit organization dedicated to empowering historically marginalized and underserved young people to engage in youth-led civic initiatives. We connect these young individuals with their communities, encourage meaningful civic participation, and inspire them to lead change—regardless of race, political affiliation, gender, or socioeconomic background.

Role Description

As a Digital and Social Media Assistant, you will play a key role in amplifying USYF's voice, mission, and impact across digital platforms. You'll work alongside our communications and leadership teams to create, manage, and evaluate digital content, helping us connect with a wider audience and build a strong online presence. This role is ideal for individuals looking to gain real-world experience in digital marketing, social media strategy, nonprofit communications, and youth advocacy.

Time Commitment: Approximately 10–15 hours per week (remote & flexible).

Responsibilities

- Develop, schedule, and publish engaging content across USYF's social media channels (Instagram, Bluesky, Facebook, LinkedIn, etc.).
- Support digital campaigns that align with our mission and ongoing initiatives.
- Design graphics, short videos, or reels to enhance digital storytelling.
- Help manage USYF's website content updates and analytics tracking.
- Monitor trends, hashtags, and engagement to inform content strategy.
- Participate in brainstorming sessions for new digital initiatives.
- Assist in crafting newsletters, blog posts, and press releases.

Note: Responsibilities may evolve based on organizational needs. An ideal candidate will be flexible and solutions-oriented.

Qualifications

- Familiarity with social media platforms and digital content tools (e.g., Canva, Google Workspace).
- Strong written and visual communication skills.
- Creativity, attention to detail, and an eye for design.
- Ability to manage time effectively and meet deadlines.
- Self-starter with a collaborative mindset.
- Passion for youth empowerment, equity, and civic engagement.
- Experience with basic video editing or content creation is a plus!

Benefits

- Gain hands-on experience in social media management and nonprofit digital strategy.
- Build a digital portfolio that showcases your work and creativity.
- Network with nonprofit professionals and youth advocates across the country.
- Receive public recognition of your contributions on our website and media.
- Access letters of recommendation or professional references.
- Enjoy remote work, flexible hours, and a supportive team environment.
- Play a direct role in uplifting youth voices and community change.

How to Apply

Ready to help drive real impact through digital media? Submit your resume and a brief cover letter (or a portfolio if available) outlining your interest and relevant experience to operations@unitedstatesyouthforum.org.

Please Note: This is an unpaid volunteer position. While we are unable to offer monetary compensation, we are deeply committed to your learning, growth, and professional development.

Join us in shaping narratives that inspire change. Together, we can amplify youth voices and build a more just and connected future.

Impact Agent

Volunteer Opportunity: Impact Agent

Are you passionate about making a positive impact in your community? Do you want to make a change but don't know where or how to start? If so, we have the perfect opportunity for you!

About Us:

The United States Youth Forum (USYF) is a nonprofit organization dedicated to empowering historically marginalized and underserved young people to engage in youth-led civic initiatives. We strive to connect these underserved young individuals with their communities, encourage productive civic participation, and inspire them to create the changes they wish to see in the world, regardless of their race, political affiliation, gender, or socioeconomic status.

Role Description:

As an Impact Agent, you will play a crucial role in advancing our organization's mission. You will collaborate with various teams and team leads on projects, contribute valuable insights on organizational matters, propose new initiatives, and lead research efforts. This position offers an excellent opportunity for individuals seeking hands-on experience in a professional environment, particularly those interested in education, higher education, nonprofit work, youth engagement, or community advocacy. The role requires a commitment of approximately 10-15 hours per week.

Responsibilities:

- Perform daily tasks that support the effective operation of USYF.
- Assist team leads in implementing projects and completing tasks aligned with USYF's goals and strategic plan.
- Participate in bi-weekly team meetings, sharing feedback on USYF's strengths and areas for improvement.
- Represent USYF as an ambassador on social media and in community engagements.
- Contribute to brainstorming sessions for new projects or initiatives that align with our mission.
- Stay informed about relevant trends and developments in the nonprofit sector and youth advocacy.

***Please note: Responsibilities are subject to change according to strategic organization wide decisions; An ideal candidate for this role will be able to work through these changes and not compromise the quality of their work*

Qualifications:

- Strong written and verbal communication skills.
- Eagerness to learn and develop new skills.
- Ability to work independently and collaboratively within a team.
- Excellent time management and organizational abilities.
- Capacity to engage proactively in multiple projects simultaneously.
- Passion for youth empowerment, social justice, and systemic change.

Benefits:

- Gain valuable experience in project management and nonprofit administration.
- Access networking opportunities with partners in the nonprofit sector.
- Receive USYF letters of recommendation or references to support future job, internship, or fellowship applications (subject to organizational leadership discretion).
- Gain visibility on our website and in external communications.
- Make a meaningful impact by supporting youth-led initiatives and advocacy efforts.
- Join a dynamic team of passionate individuals committed to community betterment.
- Enjoy flexible scheduling and remote work options.

How to Apply:

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